



## **Position Description**

**Position Title:** Part-time Chinese Language Teacher

**Department/Division:** Upper School

**Reports to:** Head of Upper School

**Position Status:** Exempt

**Created/Updated:** April 2019

### **Position Summary:**

Lancaster Country Day School seeks an experienced part-time Mandarin Chinese language teacher starting in August 2019. Responsibilities would include designing an appropriate curriculum and impart lesson plans intending to enforce learning and personal growth. The position could potentially expand to full-time depending on qualifications and school needs. The candidate may work in both the Middle School and Upper School. The School supports the active engagement of students, the use of technology, and faculty professional development.

### **Requirements:**

- Bachelor's degree in fields related to language acquisition or education
- Native Chinese speaker or near-native speaker proficiency in all language skills of listening, speaking, reading and writing
- Two years of teaching experience teaching Chinese as a foreign language

### **Responsibilities:**

- Enhance curriculum and instruction as well as ensure consistent delivery of curriculum
- Collaborate with other Chinese teachers at school to enhance the delivery of instruction and to provide culture-enrichment opportunities for students
- Integrate technology into the curriculum
- Demonstrate good classroom management
- Collaborate closely with other faculty members (departmental, grade-level, and school-wide) to align curriculum across subjects, to improve one's own and others' instructional practices, and to share best practices
- Participate actively in professional development activities
- Perform other related duties as required and assigned
- Be willing to work with students of varying ages and ability levels