



Position Description

Position Title: Lower School Early Education or Primary Teacher

Department/Division: Lower School

Reports to: Head of Lower School

Position Status: Exempt **Created/Updated:** March 2021 **Position Summary:**

Responsibilities include working in collaboration with Administrators and teachers to deliver interactive learning programs designed to engage and educate young children. Our curriculum is based on inquiry and hands-on lessons that excite the student and cultivate life-long learning. To excel in this role, the candidate must demonstrate excellent written and verbal communication skills as well as in-depth knowledge of classroom activities and teaching methods.

Lancaster Country Day School supports the active engagement of students, the use of technology, and faculty professional development.

The successful candidate must enjoy working with children and be devoted to building a nurturing and safe learning environment.

Requirements:

- Bachelor's degree in early education
- State certification is preferred
- Experience with Orton-Gillingham and Wilson method preferred
- Experience in technology use in the classroom
- A minimum of two years of experience as a teaching assistant or similar role
- Solid understanding of classroom activities and teaching best practices ●

Must have a compassionate and positive attitude

- Excellent written and verbal communication skills
- Outstanding interpersonal and presentation abilities

Responsibilities:

- Carry full teaching load
- Desire to build and sustain an inclusive and equitable classroom learning environment
- Support in After School Preschool Program preferred
- Work collaboratively with an early childhood team of teachers
- Lesson preparation for the whole, small and individual groups of students
- Ensure the classroom environment is safe and clean

- Oversee students during non-classroom times including in-between classes, lunch, and on-field excursions
- Organize nap and snack hours and supervise children to ensure they are safe at all times
- Track children's progress and report to parents
- Communicate with parents regularly
- Attend all training classes, parent conferences, and faculty meetings ● Collaborate closely with other faculty members (departmental, grade-level, and school-wide) to align curriculum across subjects, to improve one's own and others' instructional practices, and to share best practices
- Participate actively in professional development activities
- Serve as a facilitator of an enrichment activity once a week after school
- Perform other related duties as required and assigned

PHYSICAL REQUIREMENTS: Frequent bending, twisting, lifting, pushing, and pulling. Constantly alternating between sitting and standing. Normally does not work at heights above ten feet. Normally does not lift any object weighing more than fifty pounds.